

ALBERTA OUTFITTERS ASSOCIATION

BY-LAWS

Membership shall be comprised of persons who meet the qualifications and procedures as set out herein. Any person who has not paid the annual fee is not a member of this association.

Voting members

1. Every applicant for membership in the association shall make application that he/she possesses the following qualifications and experience as a condition precedent to recommending the issuing of a membership to him.
 - (a) The applicant's past performance must be reviewed by the executive.
 - (b) The applicant must be recommended by three Alberta Outfitter Association members.
 - (c) The applicant must hold a Commercial Trail Riding Permit and/or a Class S or T Outfitter Guide Permit. People operating in National Parks must have the necessary permits. People operating on private land who are not required to have outfitter licenses, park permits or Commercial Trail Riding Permits will be allowed to join the association provided they are bonded, insured and carry the necessary licensing to operate in the Province of Alberta.
3. The association may prescribe such examinations and tests, oral, written or practical, of any such applicant to determine his fitness for membership.
4. Any person applying for membership has to own or have the use of sufficient horses and equipment to support a viable western image business and maintain that standard during his membership.
5.
 - (a) Upon receiving an application, a minimum of two members in good standing will inspect, within a reasonable length of time, the applicant's facilities to ensure he meets association criteria. The inspection to be done as soon as possible after the application fee is received.
 - (b) Upon acceptance of an applicant for membership, the new member will be on probation for a period of two years but will receive all benefits and voting privileges of a full member.
6. All applicants for membership shall be bonded in the amount of \$5000.00 (five thousand dollars) and insured to a minimum of \$1,000,000.00 (one million dollars).

Membership Fee

The annual voting membership fee shall be determined by majority vote at an annual general meeting.

Associate Members

Shall consist of persons involved in the industry. The fee for associate membership shall be one-half the fee for a voting membership. Associate members shall have no voting privileges.

Corporate Members

Shall consist of persons, companies or organizations who shall pay full membership fee but will have no voting privileges.

Honorary Lifetime Members

Shall consist of persons who shall be named from time to time by the Executive in recognition of service to the Association and/or the outfitting industry. There shall be no membership fee and no voting privileges.

All Memberships

Must be paid prior to the annual meeting to be eligible to vote. Members not present at the annual meeting must pay the required fee by April 15.

Membership year is the fiscal year.

Any member upon a 75% vote of members present at an annual meeting may be expelled from membership for any cause which the association may deem reasonable. Any such member may be reinstated in the same manner.

Any member may withdraw from membership by sending in a letter of withdrawal to the executive of the association.

Objectives

Shall be to encourage and promote wildlife conservation, environmental conservation and habitat enhancement and to further the promotion of outfitting for the accommodation of tourists and sportsmen.

Executive

Shall be composed of a President, 1st Vice-President, 2nd Vice-President, Secretary-Treasurer, Executive Director and six directors. In the year of 1996 the President and Secretary/Treasurer will be elected for a two year term. The First Vice-President and Second Vice-President for a one year term and a two-year thereafter. Three directors will be elected for a one year term and three directors will be elected for a two year term in 1990. In subsequent years, directors will be elected for a 2 year term.

Any member of the executive missing more than three meetings in one year may be removed from his/her position.

The President shall preside over all annual, general or special meetings, or, in the absence of the President, the Vice-President shall preside.

Each director to represent separate major outfitting districts in the province.

Secretary-Treasurer and President or Vice-President shall have signing authority. Also, custody and use of the seal.

Secretary-Treasurer shall keep the minutes and manage the financial affairs of the Association.

Quorum & Annual Meeting

Any two (2) or more members of the executive may call executive, special or general meetings.

Five (5) members of the executive shall constitute a quorum upon written notice fifteen (15) days prior to a meeting to all members of the executive. Twenty-Five percent (25%) of the voting members of the Association in good standing shall constitute a quorum at an annual or general meeting upon written notice fifteen (15) days prior to the annual or general meeting to members of the Association in good standing. Annual meeting to be held not later than March 31st each year. If a quorum is not present the meeting stands adjourned until further notice.

Votes may be given either personally or by proxy and, in the case of a company, by a representative duly authorized.

The instrument appointing a proxy shall be in writing in any effectual form under the hand of the appointor or of his attorney duly appointed in writing and need not be attested. A person may be appointed a proxy although not a member.

No instrument appointing a proxy shall be valid after the expiration of six (6 months from the date of its execution)

No members shall be entitled to be present or to vote by proxy or otherwise on any question while owing outstanding monies to the Association.

A resolution (ordinary, extra-ordinary or special) consented to in writing by all of the members who would have been entitled at a general meeting to vote on the resolution shall be as valid and effectual as if it had been passed at a meeting of the members duly called and constituted.

By-Laws

All financial records of the Association must be audited annually by two or more Directors or by a qualified accountant. A copy of the Balance Sheet must be filed with the registrar of companies each year.

The executive have power to borrow up to \$1000.00 (one thousand). Any amount over \$1000.00 (one thousand) must be approved by majority of membership. Remuneration to be from membership and social activities conducted by the executive of the Association.

Constitution may be changed following notice of motion given in writing 30 (thirty) days prior to annual meeting, requiring 75% vote of members present in good standing.

As to an extra-ordinary motion, the chairman may call for a 75% majority vote of the voting members present on any resolution he/she may deem extra-ordinary business.

All members shall conduct themselves in such a manner so as not to jeopardize the objects or policy of the Association.

The executive to carry on general business of the Association between annual meetings.

Order of Business

Meetings to be conducted under Robert's Rules of Order.